



RULES AND REGULATIONS

The mission of The Saint Augustine Ballet (SAB) is to produce The **Dracula Ballet**, while maintaining the highest quality of artistic vision utilizing local community talent to give back to the community through the performances. The result is a collective effort of all participants. In order to accomplish this mandate, it is critical that all participants understand just what is required of dancers in this “dance company” atmosphere. Dancers must approach their preparation and execution of rehearsals and performances with an attitude that reflects the qualities of hard work, dedication, punctuality, and respect for the artistic directors, the choreography, other dancers, the volunteer leadership of SAB, and other volunteers.

SAB is committed to presenting the highest quality production. As a result, each cast member must be equally committed. By accepting a role in our production, each cast member commits to performing only with SAB and agrees not to accept a role or perform in another production of the Dracula Ballet during the same season. Failure to follow this rule shall result in dismissal from the cast of the SAB and such other consequences as determined by the artistic director and Board of the SAB.

REHEARSAL

The cast will be announced on **Friday, August 28, 2026**, at the studio. Rehearsals will generally take place on Saturdays from the time the cast is announced through performance week.

The number of rehearsals each dancer is required to attend will vary depending on the role(s) for which they are cast. Some dancers may be called to every rehearsal, while others may only be required to attend specific rehearsals based on their assigned role(s). A detailed rehearsal schedule will be provided following casting. As rehearsals progress and the needs of the production become clearer, the schedule may be adjusted, updated, or revised by the Artistic Director to ensure the highest quality production possible. We will make every effort to provide timely notice of any changes and ask that dancers and families regularly review all rehearsal communications and schedule updates. Additional rehearsals may be added at the discretion of the Artistic Director as needed for the success of the production. We will do our best to provide as much advance notice as possible.

Each rehearsal is crucial to the success of the production; therefore, attendance is mandatory. Cast members are expected to arrive at least five (5) minutes early in the proper attire. During rehearsals, dancers should concentrate on the choreography, avoid unnecessary talking, and remain respectful of fellow cast members and instructors. Dancers should be open to suggestions, corrections, and changes throughout the rehearsal process.

Performance week is one of the most important parts of the production process. During this week, all cast members should expect to rehearse daily. Rehearsals may include spacing rehearsals, technical rehearsals, dress rehearsals, and other production-related activities at the discretion of the Artistic Director. Failure to attend required performance week rehearsals may result in reassignment of roles, removal from specific scenes, or dismissal from the production at the discretion of the Artistic Director.

REHEARSAL DRESS CODE

All cast members are expected to arrive at rehearsals in the proper attire requested by the Artistic Director and be ready to dance at the scheduled rehearsal time.

Female dancers should wear a black ballet leotard, pink ballet tights in good condition (no holes or tears), and split-sole canvas ballet shoes (demi-pointe shoes). Dancers dancing on pointe should also bring their pointe shoes. Male dancers should wear a fitted white T-shirt, black ballet tights, black dance shorts, or black dance pants, and ballet shoes.

For the safety of all dancers, jewelry and accessories are not permitted during rehearsals. This includes necklaces, bracelets, watches, rings, dangling earrings, and any other accessories that may interfere with movement or present a safety hazard.

Hair must be neat and secured away from the face at all times. Boys should have their hair securely fastened away from the face. Girls with long hair should wear a pancake bun, while girls with shorter hair should ensure their hair is securely fastened away from the face.

Dance attire should reflect respect for the art form, and dancers should approach rehearsals with a mindset of concentration, discipline, and hard work. Rehearsals should be treated with the same level of professionalism and commitment expected in school, the workplace, or a professional dance company environment.

SICKNESS POLICY

If a dancer is symptomatic (fever, cough, chills, body aches, etc.), he/she should contact the director/contact person for their specific role and stay home. Do not come to rehearsal.

DISMISSALS

Dismissals due to Absences: After the dancer's first absence, a warning will be issued by the artistic director during rehearsal. After the dancer's second absence, he or she may be dismissed from the production. The ultimate responsibility for attendance lies with each dancer and their parent/guardian. If you cannot commit totally to the rehearsal schedule, you cannot be a cast member. Rehearsals are posted onsite at auditions at the time roles are cast. A picture of your schedule should be taken before you leave the audition venue. **You are responsible for knowing when and where you are having rehearsal and to be there.**

Dismissals due to Injury: Injuries are taken very seriously by SAB. If you or your dancer is injured, you must contact your Artistic Director immediately to discuss the extent of the injury and whether the dancer may continue in the cast. Safe recovery from the injury and the best interest of the production should be key concerns when this determination is made. Dismissals due to injury are at the discretion of the Artistic Director in charge of the injured dancer's role.

ELECTRONIC DEVICES

Cell phones, smart watches, tablets, and other electronic devices must be silenced and stored away during rehearsals, backstage, and performances unless specifically authorized by the artistic director. SAB is not responsible for lost, damaged, or stolen personal items.

COMMUNICATIONS

Because our cast is made up of dancers from many studios, effective communication is key. SAB relies upon e-mail because of its wide reach as well as its timeliness and cost effectiveness.

Dancers and parents/guardians must provide a valid email address which should be monitored for communications from SAB. Dancers under the age of 18 must provide an email address for a parent or responsible adult for this purpose. Changes in email addresses should be communicated to SAB as soon as possible. Email addresses will only be used for communications regarding the SAB and will not be sold or distributed to any third party.

Any anticipated absence or late arrival must be communicated to the Artistic Director as soon as possible.

PERFORMANCES

Be aware of your call times and adhere to them. Hair and stage make-up should be completed before arriving for your call time. Be sure you have all parts of your costume(s) upon your arrival. Visible body art and body piercings should be completely covered with make-up or flesh-colored bandages.

COSTUMES & PERFORMANCE REQUIREMENTS

Saint Augustine Ballet will provide the costume(s) required for each role. However, dancers may be responsible for providing certain personal items, including ballet shoes, pointe shoes, tights, undergarments, hair supplies, makeup, and other role-specific accessories.

A detailed Costume and Performance Requirements Guide will be distributed following casting and updated as needed throughout the production process. This guide will outline any additional items required for each role and provide important information regarding performance preparation.

COSTUME CARE

Costumes are the property of Saint Augustine Ballet and must be treated with care and respect. No eating, drinking (except water), or applying makeup while wearing costumes. Any damage or loss of costume pieces should be reported immediately to the costume coordinator or artistic director.

VENUE & BACKSTAGE CONDUCT

All technical rehearsals and performances occur at the theater. The theater should be treated with respect, and all venue rules and regulations must be followed, as they are considered part of the rules and regulations of Saint Augustine Ballet.

Cast members are expected to maintain a quiet, safe, and professional atmosphere backstage during technical rehearsals, dress rehearsals, and performances. Running, horseplay, excessive noise, disruptive behavior, or leaving assigned areas without permission is not permitted.

For the safety and success of the production, all cast members must follow the instructions of the Artistic Director, Stage Manager, volunteer coordinators, backstage volunteers, and any other authorized production personnel. Volunteers are assigned to specific backstage areas to help ensure the smooth operation of the production and the safety of all participants. Cast members are expected to treat all volunteers, staff, and fellow dancers with respect at all times. Failure to follow instructions, repeated disruptive behavior, disrespect toward volunteers or production staff, or any conduct that negatively affects the production may result in disciplinary action, including reassignment of roles, removal from specific scenes, or dismissal from the production at the discretion of the Artistic Director.

All performers are required to leave their assigned area clean and dispose of any trash in the appropriate containers. Dancers are responsible for helping maintain a clean, organized, and professional environment both backstage and in dressing areas.

Saint Augustine Ballet, the theater, and their volunteers are not responsible for lost, stolen, or damaged personal items. Cast members are encouraged to label their belongings and avoid bringing unnecessary valuables to rehearsals or performances. Before leaving the theater, dancers are responsible for ensuring they have collected all personal belongings, costume pieces, dancewear, and other items from their assigned area. Any items left behind may not be recovered.

FINANCIAL OBLIGATIONS

Audition Fees: A \$25 non-refundable audition fee will be due at registration per cast member.

Performance Fees: A \$150 non-refundable performance fee can be paid in full or in two installments of \$75. Payments will be withdrawn on **September 1** and **October 1** if not paid in full. We believe in family and encourage sibling participation, therefore for each additional sibling, the fee will be \$77.

PARENT RESPONSIBILITIES

Volunteer Hours: Due to the enormous task of producing our show, parents/guardians are expected to volunteer **a minimum of three hours of their time**. If you are not able to fulfill this commitment due to health reasons, please let us know.

CODE OF CONDUCT (PROFESSIONALISM)

As a cast member, you have joined with a full understanding that training and performing in a ballet requires a certain amount of necessary physical contact with both my fellow students and my instructors (choreographers): for example, corrections in dance class/rehearsals, working out blocking or choreography, partnering, stage embraces, combat work and other similar contact.

I hereby give my consent to such contact as is reasonable and necessary to accomplish my training. If I am uncomfortable with the nature of any physical contact occurring in rehearsals or performance situations, I (or parent/guardian) will first bring it to the attention of the instructor in the class or supervisor of the project, and then to a member of the Board of Director of Saint Augustine Ballet if I am still uncomfortable. I will work with the artistic director, and instructors to solve any problems within the requirements of the production that is being worked on at the time.

I also understand that as a cast member, I represent Saint Augustine Ballet. I will act respectfully towards my fellow cast members, crew members, volunteers, choreographers, guest artists, instructors and the artistic director before, during and after all rehearsals and performances. I will avoid personal conflict with other dancers, avoid cliques, and not criticize others. Older dancers are

encouraged to serve as mentors to younger dancers. I will treat the rehearsal/performance process as professionally as possible.

I understand that my conduct may result in either loss of my role or dismissal from the production. Group energy must be maintained so it's important to display a professional working attitude towards rehearsal, preparations for performances and other dancers – a positive atmosphere promotes growth. SAB Dracula is a family. Each individual within the cast should contribute to the group as a whole.

SOCIAL MEDIA POLICY to include Video & Photography:

Social Media Policy: SAB is aware of the dangers that social media sites, such as Facebook, Twitter, Instagram, and Snapchat can have on the social and emotional well-being of children and teenagers when used inappropriately—from cyber-bullying to attaching their names/ faces to situations that could compromise their future. Individuals who put things on such social media sites are releasing that info to the public. It is not private despite having access to privacy settings. Once they are released to the internet, it can never be taken away.

SAB is advising dancers that using social media sites to post comments, tweets, status updates and/or pictures of themselves and others in situations that reflect negatively on the SAB as well as on themselves will call for disciplinary action that may result in dismissal.

Samples of social media abuse that will not be tolerated include, but are not limited to:

- Posting pictures/video/text that contain language that is abusive, threatening, demeaning, and is targeted to another person(s). These will be considered as “cyber-bullying”.
- Posting pictures/video/text of themselves or others that engage in, endorse, celebrate, or encourage illegal under-age drinking, smoking, tobacco use, illicit drugs, marijuana use, etc.
- Posting pictures/video/text that are malicious, slanderous and purposefully target the studio, dance teachers, or fellow dancers in a negative way.
- Re-tweeting or Liking will be considered as posts.

SAB reserves the right to photograph and record video of dancers for promotional purposes, including use on social media and other marketing platforms.

SAB is excited to have you! Thank you for your time and dedication to the arts. Please sign the checkbox on the audition form which serves as your acceptance to the policies and procedures, code of conduct and social media policies described above.